

**Monsignor Doyle Catholic Secondary School**  
**Letter to the Parents/Guardians/Athletes**

Dear Parents/Guardians/Athletes,

Welcome to another year of athletics at Monsignor Doyle. Our Athletic Program is very active and has a great tradition. You as parents/guardians should be proud of your son/daughter for qualifying to represent Monsignor Doyle in their athletic endeavour. Along with this privilege comes certain responsibilities and expectations. We have established some guidelines of which the athletes and parents need to be aware of. Please read over this information letter and the contract found online on the Monsignor Doyle website. Please complete and return the following forms after discussing them with your son/daughter:

1. MDCSS Athletic Participation Contract
2. Transportation of Students
3. Disclosure of Student Personal Information and Media Exposure Notice

Since high school athletics goes hand in hand with the curricular program, the students need to give their best effort in all of their class. Coaching staff, teachers and administrators work jointly with our student athletes to encourage responsible citizenship. The “**Athletic Participation Contract**” outlines our expectations. We ask that you read this carefully with your son/daughter and that you both be aware of the terms of their participation.

Coaches and team members put in a tremendous amount of time and personal energy in order to have a productive season. This requires self-discipline and sacrifice in order to maintain team commitment throughout the entire season. Therefore, it is essential that each athlete selected be prepared to make a total commitment.

The Athletic fee for most District 8 teams is \$60.00 (PLEASE this pay this fee online by visiting the Monsignor Doyle CSS Webpage or at the direct address <https://wcdsb.schoolcashonline.com/> ) for each sports team your son/daughter is involved with (to a maximum of \$180.00 = 3 sports teams). This fee is used to assist with the costs of transportation, officials, team uniforms, league fees, etc.). The hockey fee is \$150 (not including jersey, additional practices, transportation to/from practice, tournaments, etc.).

There is a \$50 refundable uniform deposit (**BY CHEQUE PLEASE**) that will be returned at the end of the season once the uniform has been returned – clean and in good condition. **All unclaimed cheques will be shredded at the end of the school year.**

Should you have any questions or concerns please feel free to call me at the school at anytime. I also want to take this opportunity to thank you, parents/guardians, for supporting your son/daughter through athletics at Monsignor Doyle. The commitment that you make to encourage their participation in sports is appreciated. Without your support it would not be possible.

Sincerely,

Shawn Rosario  
Athletic Director  
(519)622-1290 x250  
Shawn.rosario@wcdsb.ca

**MONSIGNOR DOYLE CATHOLIC SECONDARY SCHOOL**  
**ATHLETIC PARTICIPATION CONTRACT**

High school athletics goes hand in hand with the curricular program. MDCSS encourages students to “be the best that they can be” academically, behaviourally and athletically. Adhering to the expectations listed below will help to ensure the student athlete’s success.

- The student needs to give his/her best daily effort and work to their potential in all of their classes. **Teachers and coaches will monitor attendance, behaviour and academic performance.** Students with chronic attendance, academic or disciplinary problems may put on an “Athletic Participation Agreement” or be removed from the team.
- Characteristics of good citizenship shall be fostered. The student must be aware that they have a responsibility to the school and to the team to be responsible citizens. MDCSS athletes are encouraged to be good role models both on and off the “playing field”.
- If absent from school due to illness on a particular day, the student is not to play or practice with the team that same day.
- The student is expected to get the class work they will miss, in advance, so that he/she can keep up when they are away from class.
- The student will be committed to the team and will attend all practices, team meetings and games. Exceptions to this guideline should occur very rarely, and need to be discussed with the coach well in advance. Athletes that have a job will have to make arrangements to work after practices and games.
- The student is responsible for his/her team uniform and will have to pay the replacement cost should it be misplaced or damaged. The same holds true for any equipment lent to the student.
- Students will be allowed to wear their team jersey over their school uniform on Spirit Wear Days (every Wednesday) but **not at any other time.** (i.e. - in PE class, at practice...)
- Smoking is not allowed while participating in school-organized events. The student acknowledges that smoking severely affects his/her overall health and athletic performance and will consider a strategy for changing this part of his/her lifestyle.

**A student who encounters difficulty with the above expectations will be consequenced accordingly. Examples include:**

- Game suspension(s)
- “Athletic Participation Agreements” designed in consultation with the coach, teacher, Administrator and Athletic Director.
- Withdrawal from the team until classroom work, behaviour and attendance have returned to an acceptable standard for that student.

**Co-curricular Suspension**

**If an athlete:**

- **quits the team after final selections are made**
- **is removed from the team (i.e. unacceptable class attendance, academic performance or behaviour, failure to adhere to “Athletic Performance Agreement”)**
- **has on-going issues with Doyle’s progressive discipline**

**He/she will be suspended from all athletic co-curricular activities for up to one calendar year.**

**However, if an athlete feels there are mitigating circumstances or they have been consequenced inappropriately, he/she is encouraged to appeal the suspension.** To appeal the suspension, the athlete must complete the Co-curricular Suspension Appeal Form (available from Mr. Rosario) with supporting documentation and submit to Mr. Bellini within two weeks of leaving the team.

**MDCSS Athletic Participation Contract**

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

Parents/guardians, please ***initial*** the following items as they pertain to your son/daughter.

- \_\_\_\_\_ I read the letter from the Athletic Director online 2018 - 2019.
- \_\_\_\_\_ I consent to my child being photographed during competition/practice. These photographs/videos may be used in bulletin board displays, yearbook, Doyle Sportsline, newsletters, newspapers, etc.
- \_\_\_\_\_ I have paid my \$60 D8 athletic fee online (Monsignor Doyle CSS Webpage or at the direct address <https://wcdsb.schoolcashonline.com/>) to assist with the costs of transportation, officials, team uniforms, league fees, etc. There may be additional fees if a student purchases team athletic wear or participates in tournaments.
- \_\_\_\_\_ I have enclosed my cheque of \$50.00 for my child's uniform deposit which is refundable. This amount may be more depending on the sport and cost of the uniforms.

**Acknowledgement**

***We have discussed the expectations outlined in the "Letter to the parents and Athletes", the "Athletic Participation Contract" and the items listed above. We have written any comments or concerns that we would like to discuss in the space provided below.***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Student's Signature

Date: \_\_\_\_\_

**EXTRA-CURRICULAR PROGRAM APPLICATION**

Participation in extra-curricular activities is strongly supported by the administration and staff of Monsignor Doyle Catholic Secondary School, since it creates a positive climate for personal growth. The student participant must ask each subject teacher to sign this form as an indication that he/she has informed each teacher of his/her involvement in the above-mentioned activity.

**Have your teachers sign this form.**

Period	Subject	Teacher Signature	Comments
1			
2			
3			
4			



Form APH027-06 Transportation of Students  
INFORMED CONSENT / TRANSPORTATION OF STUDENTS

Throughout the school year, a variety of activities take place at facilities off school property. These activities include, but are not limited to, field trips, work experience programs, sporting events, courses and other school/Board sponsored events. In most cases, students require transportation to these facilities. Transportation will be accomplished by:

- 1. Students driving themselves.
- 2. Students riding in a personal vehicle driven by an authorized Trip Driver, including but not limited to, a volunteer, teacher, or other WCDSB employee WCDSB trustee, or another student who is at least 18 years of age and has a G license (G1 and G2 prohibited).
- 3. School bus/taxi.

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**PARENT/GUARDIAN CONSENT**

Please indicate the mode(s) of transportation for which you provide your permission for your son or daughter to be transported for the identified school/Board activity/event by signing below.

Name of Student (print): \_\_\_\_\_

School Year: \_\_\_\_\_

Activity/Event/Sport Season: \_\_\_\_\_

I hereby give permission for my son/daughter to travel to and from the activity/event described above using the following mode(s) of transportation (please check all boxes that apply)

- Drive himself/herself
- Ride in a private vehicle operated by a volunteer
- Ride in a private vehicle operated by a Waterloo Catholic District School Board trustee, teacher or other employee
- Ride in a private vehicle operated by another student who is at least 18 years of age and has a G license (G1 and G2 prohibited)
- Ride in a school bus/taxi

Parent/Guardian Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Any student, volunteer, WCDSB trustee, teacher or other WCDSB employee driving, on a school or Board sponsored activity or event, who has obtained school or Board Office permission, will be designated the "Trip Driver" and is required to complete a Volunteer Drivers form (APO004-04) prior to transporting students. Students who drive other passengers must be at least 18 years of age with a G license. G1 and G2 licensed drivers are not permitted to drive.

*Personal information on this form is collected under the legal authority of the Education Act as amended. This information will be used for the purpose of: planning and administering out-of-school programs for students, insurance, and statistical analysis. For more information contact the school principal.*



# DISTRICT 8 Student's Personal Information Disclosure & Media Exposure Notice

## ACCESSIBILITY:

To request this file in large print, please email [aoda@wcdsb.ca](mailto:aoda@wcdsb.ca) or call (519) 578-3660.

**This form must be completed and on file at the school prior to you/your child playing on any school team.**

Name of Student: (Please Print) \_\_\_\_\_ Grade of Student: \_\_\_\_\_

Sport: \_\_\_\_\_

You/your child has chosen to participate on a school team. When teams play in either a tournament, District 8, Ontario Federation of School Athletic Associations (OFSAA) or Central Western Ontario Secondary Schools Association (CWOSSA) sponsored event, we must prove that you/your child is eligible. In order to prove eligibility, we must provide some of your/your child's personal information such as first name, middle initial, last name, date of birth, gender and the year the student entered grade nine.

This information will be entered into the Athletic Eligibility List System (AELS) database that is hosted by OFSAA. Only authorized school, tournament, OFSAA, CWOSSA and District 8 personnel will be able to view your/your child's information. The information will be used only for the purposes stated above.

Parents/guardians/adult students must be aware that when students participate in extra-curricular athletic activities on or off school grounds, the school coach and principal are unable to control or prevent any media exposure, photographs or recordings which may occur.

Should you have any questions or concerns with the disclosure of this information, please contact your school principal or the teacher/supervisor of your/your child's team.

## CONSENT

Please sign below indicating that you have read the above and are in agreement with us sharing your/your child's information and that you understand the media exposure notice.

Signature of Adult Student (if 18 and older): \_\_\_\_\_ Date Signed: \_\_\_\_\_

Name of Parent: (Please Print) \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date Signed: \_\_\_\_\_

**Office Use Only:**  Entered in AELS  Entered into Trillium

### Disclaimer

Information on this form is collected pursuant to the board's responsibilities set out in the Education Act s.259 and the Municipal Freedom of Information and Protection of Privacy Act. Information on this form will be used to determine Athletic Eligibility. Questions regarding the collection of this information should be directed to Principal of your school or the Privacy and Information Management Officer at the WCDSB.

**To be Completed by:** Parent/Guardian/Adult Student

**Description of Use:** 1. Copy: Main Office; 2. Enter in AELS; 3. Enter into Trillium (Retain: Current School Year)